CITY OF CRYSTAL CITY

JOB OPENING

Job Title: Dispatcher Full-Time

Date Posted: June 15, 2022

Closing Date: Until position is filled

Salary: Depending on experience

GENERAL STATEMENT OF DUTIES:

This is a non-supervisory position. Duties include receiving incoming calls over both the telephone and the two-way radio and taking appropriate action, maintaining certain records, and receiving and transmitting information via Teletype equipment.

If you have any questions please call Rebecca Moncada, Human Resources Manager at (830) 374-3477 ext. 7212 or for a complete Job Description and/or Job Application, please contact Ms. Moncada in person/by mail or email at:

Rebecca Moncada, Human Resources Manager

City of Crystal City

101 E. Dimmit Street

Crystal City, Texas 78839

rmoncada@cityofcc.org

The City of Crystal City is an Equal Opportunity Employer.