



CITY OF CRYSTAL CITY

Established 1907

“SPINACH CAPITAL OF THE WORLD”

101 East Dimmit Street • (830) 374-3477

CRYSTAL CITY, TEXAS 78839

FAX (830) 374-2123

Jose Angel Cerda
MAYOR

Andralin Marquez
MAYOR PRO-TEM

Richard Diaz
COUNCILMAN

Alfredo Gallegos
COUNCILMAN

Cecilia Rodriguez Ross
COUNCILWOMAN

Sandra D. Zavala
CITY MANAGER

**THE CITY COUNCIL OF THE CITY OF CRYSTAL CITY WILL MEET IN REGULAR
SESSION ON JUNE 16, 2025 AT 6:00 P.M. AT THE CRYSTAL CITY MEMORIAL
LIBRARY, 101 E. DIMMIT ST., CRYSTAL CITY, TEXAS**

(The City of Crystal City reserves the right to recess and convene later stated during the meeting. The City Council reserves the right to proceed into Closed Session during this meeting as per the Open Meetings Law, Texas Local Government Code 551 in accordance with the authority contained in: Legal Section 551.071; Real Estate 551.072; Gifts or Donations 551.073; Personnel 551.074; and Security 551.076)

A G E N D A

- 1. CALL THE MEETING TO ORDER**
- 2. ROLL CALL & ESTABLISHMENT OF QUORUM**
- 3. WELCOME & RECOGNITION OF GUESTS**
- 4. PLEDGE OF ALLEGIANCE**
- 5. CITIZEN COMMENTS / AUDIENCE TO PATRONS**
(does anyone wish to comment on any of the items listed on the agenda)
- 6. APPROVAL OF MINUTES –**
 - **Special Session May 14, 2025**
 - **Regular Session May 20, 2025**
 - **Special Session May 21, 2025**
 - **Special Session June 10, 2025**

7. INFORMATIONAL ITEMS

- a. ZCAD Tax Report
- b. Departmental Reports
- c. Committee Reports
- d. City Manager's Report
- e. Presentation to EMS Department on their recognition from the Department of State Health Services.

8. ACTION ITEMS

- 8.1 CONSIDERATION AND APPROPRIATE ACTION REGARDING SCHOLARSHIP TRAINING STIPENDS FOR CRYSTAL CITY CITIZENS TO ENHANCE THEIR JOB SKILLS AND ASSIST THEIR ECONOMIC VIABILITY AS APPROVED BY 4A AND 4B ECONOMIC DEVELOPMENT CORPORATIONS.
- 8.2 CONSIDERATION AND APPROPRIATE ACTION REGARDING PROPOSAL RECEIVED BY NEWKIRK AND NEWKIRK THE CITY'S AGENT OF RECORD FOR EMPLOYEE BENEFITS FULLY FUNDED HEALTH INSURANCE, DENTAL, VISION, GAP AND GROUP TERM LIFE AND AD&D.
- 8.3 CONSIDERATION AND APPROPRIATE ACTION REGARDING PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF CRYSTAL CITY AND NEWKIRK AND NEWKIRK.
- 8.4 CONSIDERATION AND APPROPRIATE ACTION REGARDING POSSIBLE ACTION REGARDING THE PRESENTATION OF SECTION 3 GOALS AND REQUIREMENTS RELATED TO THE CITY OF CRYSTAL CITY CDV23-0198 PROJECT.
- 8.5 CONSIDERATION AND APPROPRIATE ACTION REGARDING TO ADVERTISE FOR APPLICATIONS TO SERVE ON BOTH 4A AND 4B ECONOMIC DEVELOPMENT CORPORATIONS.
- 8.6 CONSIDERATION AND APPROPRIATE ACTION REGARDING TO AMEND THE CITY OF CRYSTAL CITY PERSONNEL POLICIES SECTION 6 EMPLOYEE CODE OF CONDUCT.
- 8.7 CONSIDERATION AND APPROPRIATE ACTION REGARDING AMENDMENT OF MOBILE HOME ORDINANCE FIRST READING.

- 8.8 CONSIDERATION AND APPROPRIATE ACTION REGARDING RESOLUTION NO. 25-09 AMENDING AUTHORIZED REPRESENTATIVES TO TEXPOOL RESERVE ACCOUNT SERVICES.
- 8.9 CONSIDERATION AND APPROPRIATE ACTION REGARDING RESOLUTION NO. 25-10 AMENDING AUTHORIZED REPRESENTATIVES TO TEXSTAR RESERVE ACCOUNT SERVICES.
- 8.10 CONSIDERATION AND APPROPRIATE ACTION REGARDING RESOLUTION 25-11 TO DESIGNATE AND AUTHORIZE SIGNATORIES TO PROCESS ELECTRONIC TRANSACTIONS AGAINST ALL FUNDS OF THE CITY OF CRYSTAL CITY, TEXAS VIA THE INTERNET INCLUDING ALL ACH FILE TRANSMITTALS FOR PAYROLL.
- 8.11 CONSIDERATION AND APPROPRIATE ACTION REGARDING TO APPROVE THE RCAP/AWWA SMALL SYSTEMS RISK AND RESILIENCE ASSESSMENT WORKSHEET.
- 8.12 CONSIDERATION AND APPROPRIATE ACTION REGARDING TO APPROVE CITY OF CRYSTAL CITY OFFICIAL EMPLOYEE PAYROLL/HOLIDAY SCHEDULE.
- 8.13 CONSIDERATION AND APPROPRIATE ACTION REGARDING FINANCIAL REPORT FOR MAY 2025.

9. CLOSED SESSION

The City Council will convene in closed meeting as authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. This closed session is in accordance with the Texas Government Code Sections set forth below:


- a. 551.074 -Personnel – Ratification of the hiring of the City Manager
- b. 551.074- Personnel – Appointment of an Interim City Clerk

10. OPEN SESSION


- a. Action if any, on Closed Session Item 9 (a)
- b. Action if any, on Closed Session Item 9 (b)

11.ADJOURNMENT


Jose Angel Cerda, Mayor


Sandra D. Zavala, City Manager

I HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARD
IN THE MUNICIPAL BUILDING 101 E. DIMMIT ST CRYSTAL CITY, TEXAS ON THE 13th DAY OF
June 2025 AT 4:00 (A.M./P.M.)


Crisanta Jimenez, Deputy City Clerk



DISABILITY ACCESS STATEMENT



This meeting is wheelchair accessible. The accessible entrance is located at 101 E. Dimmit Street.
Accessible parking spaces are located at City Hall front entrance.

